

Appraisal of Employer to Provide Adequate Support for Training

This form will evaluate an employer's eligibility to provide adequate training to their trainee. This will include: the correct supervisory ratio; supervisory qualifications and facilities available to the trainee during their traineeship once an AAC (Australian Apprenticeship Centre) has contacted Alan Bartlett Consulting regarding a new trainee. There will be no acceptance of training prior to the return of this completed form.

If the employer is unable to provide or arrange to provide the training resources necessary to achieve the outcomes of the training, Alan Bartlett Consulting may not commit to the training and will advise the employer, department to training and AAC accordingly.

Trainee Name/s: _____

Qualification being undertaken: _____

Employer/Organisation Name: _____

Supervisor/Peer responsible for training: _____

Qualifications or Industry Experience of Peer: _____

Ratio of qualified/experienced staff including proposed new trainees (Please circle appropriate responses)

1 Peer/1 Trainee	1 Peer/2 Trainees	1 Peer/3 Trainees
More than 3 Trainees per peer	more qualified workers than trainees	we have no qualified staff in this field
We have an alternative system (Please Explain):		

What facilities and range of work can you provide the trainee/s? _____

I hereby authorise the disclosure of the above mentioned information to my State's/Territory's Training Authority and that all the information above is true and correct

Signature of Employer/Supervisor/Peer

Signature of RTO

Date: ____/____/____

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